



# Marine Corps Forces Central Command

## Community Relations Request Form



The purpose of this form is to request a US Marine Corps Color Guard and/or Guest Speaker to participate in public events. The information is required to evaluate the event for appropriateness and compliance with DoD policies and for coordination with units involved. Please complete all sections. All information will be handled on a "FOR OFFICIAL USE ONLY" basis.

### Section I - EVENT DATA

Requesting <input style="width: 100%;" type="text"/>	Start Date <input style="width: 100%;" type="text"/>	Start Time <input style="width: 100%;" type="text"/>	
<input type="checkbox"/> I have submitted multiple requests for this event	Submit Date <input style="width: 100%;" type="text"/>	End Date <input style="width: 100%;" type="text"/>	End Time <input style="width: 100%;" type="text"/>

Title of Event

Site of Event: (i.e., Park, Auditorium, etc.) NOTE: This site must be accessible to persons with disabilities

Event Website

Address of Event (Street, City, State, Zip Code)

Street

City  State

Zip

Event Description: Describe program, theme, objective, audience size and purpose for military participation.

Is this event being used to raise funds for any purpose?

Yes (if yes, specify)       No

Is there a cost? (i.e., admission, parking, etc. If so, specify.)

Yes       No

Will admission, seating, and all other accommodations and facilities connected with this event be available to all persons without regard to race, creed, color, sex or national origin?      Yes      No

    

### Section II - Sponsoring Organization Data

Name of sponsoring organization

Event coordinator e-mail address

POC

Area Code  Phone

Sponsor address (Street, City, State, Zip Code)

Street

City  State

Zip

Click the "Print Form" button above to print a copy of this form for your records.

Click the "Submit by Email" button above to submit the form. If you do not have a default e-mail program on your computer, you will need to save the form first, then open your e-mail to attach the file.